

## Kettle Creek School Council & Home & School Minutes

October 7, 2020

Present: Esther, Rick, Debbie, Janet, Ali, Beth, Brytni, Heather, Hedi, Jen D, Jen S, Jessica K, Jessica B, Jessie, Jocelyne, Kathy, Laura, Katie, Meagan, Julie, Jade, Sara, Suman, Tara, Natasha, Meredith, Tyler, Kelly

Regrets: Alison, Sue

### School Council

Approval of agenda – motion to approve agenda made by Meagan, seconded by Kelly. Carried

Approval of minutes – motion to approve prior meeting minutes made by Jocelyne, seconded by Natasha. Carried

Introductions – Heather opened meeting by welcoming everyone and asking everyone to introduce themselves. Lots of new faces. Great to see!

### Election of Officers

- Natasha & Heather are both stepping down as co-chairs, but will remain on school council as members.
- Nominations came forward for Jessica K., Suman & Tara. All agreed to accept the nomination.
- There are 3 positions available on the executive, so they decided to be called the Executive Committee and work together. No specific titles given.

Motion by Meagan to accept nomination of officers, seconded by Tyler. Carried.

Principal's report – see attached

### Home & School

Introduction by Meagan to explain Home & School mission statement and who can participate in meetings.

Hot lunches & fundraising are being put on hold per Esther. No fundraising efforts are allowed until new, safe protocols are put into place. They may be allowed at a later date, so everyone can brainstorm COVID-friendly fundraisers.

### Election of Officers

Jocelyn is stepping down as executive member, as all of her kids have graduated. She is willing to stay on as a community member.

Meagan agreed to let her name stand for executive

Kelly agreed to let her name stand for executive

Four other names were nominated – Katie, Beth, Sara & Meredith. All agreed to accept nomination.

Kelly to remain as Treasurer, Meredith agreed to Secretary.

Katie, Beth & Sara agreed to share the co-chair position as they are all new to the school. Meagan will not sit on the executive, but be a member and help the new co-chairs as they navigate the system in the current year.

Beth made a motion to accept nomination of officers, seconded by Jocelyne. Carried.

Discussion was held on who could be a member. Home and School will pay for all members' fees and insurance. Debbie will email all people at the meeting to determine who is interested in being a voting member. Family memberships are also available, so both parents can be covered by insurance. Per Meagen, no difference in cost.

Meagan made a motion to submit member details and pay fees as soon as possible, as the dues should have been paid by beginning of October. Seconded by Heather. Carried.

Treasurer's report – presented by Kelly. Currently \$41,260.27 in the bank, with \$20,964 already being committed. Uncommitted funds total \$20,296.27.

Requests for funds

-Classroom supplies - 17 classrooms + 4 prep teachers = 21 teachers x \$150 for classroom supplies = \$3,150.00. These supplies can be used for anything the teacher wants in the classroom. They do not have to ask for approval before spending the money. Once receipts are provided, money will be refunded.

-bussing – in the past \$200/class was allocated for bussing. \$200 x 17 classrooms = \$3,400. Because bussing may not take place this year, the \$200/class was changed to field trips. The money can be used for bussing or to subsidize the cost of any field trip (even if bussing is not required).

Motion by Jen D to approve \$6,150 for classroom supplies and field trips, seconded by Jessica K. Carried.

Teacher request – Request from David Durston for 763.63 for Forest of Reading subscription. This will cover 50 new books for the library.

Motion by Kelly to approve, seconded by Beth. Carried

Kelly to get in touch with new executive to determine new signing authorities for cheques. She will make arrangements at bank to get signatures changed.

Next meeting – December 2, 2020 at 6:30. If COVID rules allow, it will be held in the library at the school with a virtual option available to those who would prefer to join in from home.

Meeting adjourned at 8:30.